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Ass't. Director for Collection & Dissemination

24 April 1947

Chief, ICAPS

Centralized Interdepartmental Dissemination

- Ref:
- (a) Memorandum dated 18 March 1947, signed by the Ass't. Director, C & D, same subject.
 - (b) Memorandum dated 19 March 1947, signed by Chief, ICAPS, same subject.
 - (c) Memorandum dated 11 April 1947, signed by Ass't. Director, C & D, same subject, with enclosure.

1. The study submitted to ICAPS under reference (c) is approved in principle.

2. It is returned herewith with a recommendation that the proposal and its problems be discussed at the working level with members of the several agencies which might be involved in an attempt to obtain working level reaction to its practicability, advantages and disadvantages. In these contacts, emphasis should be placed on the fact that the study is not a formal CIG paper and that agency concurrence is not being requested. It should also be emphasized that it is not contemplated that the plan be applicable to wire communications.

3. The preliminary reaction of ICAPS is that due to its far reaching implications and ultimate effect on agency procedures the plan should eventually be promulgated as an NIA Directive. Should this procedure be determined upon, the question will arise as to whether CIG should sponsor a complete dissemination program, including the teletype grid plan previously developed in your office and such other dissemination procedures as may be considered necessary or whether it would be advisable to undertake to resolve the one segment covered by the attached study.

4. It is, therefore, suggested that OCD members in discussing this study with agency members attempt to obtain a reaction to these two manners of approach.

DONALD EDGAR

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Chief, ICAPS

11 April 1947

Assistant Director, Collection and Dissemination

Centralized Interdepartmental Dissemination


REFERENCE: a. Memorandum, dated 18 March 1947, signed by Assistant Director, C & D; same subject.
b. Memorandum, dated 19 March 1947, signed by Chief, ICAPS, same subject.

1. Attached is study prepared by this office proposing a Central Interdepartmental Reading Panel to be operated by OCD, CIG.

2. This study points out the value of a Central Interdepartmental Reading Panel in assuring complete, efficient dissemination of Intelligence to all agencies. It further outlines briefly the obvious savings in time, money and personnel that are inherent for member agencies through elimination of duplicative operations through use of CIG reproduction facilities and office space.

3. Plan can be implemented upon completion of OCD move to South Building. Space can be provided out of existing allotments to OCD for a period of about six months. CIG reproduction facilities will be available by 1 May 1947 to provide positive assistance to member agencies. If the plan is approved, personnel authorizations of OCD must be increased simultaneously with approval of three clerical (Grade CAF-4) to provide necessary assistance to Reading Panel Representatives.

4. It is requested that the study and plan be reviewed by your office and that your comments be submitted to this office. After receipt of your comments, it is proposed that the study be revised as necessary and submitted informally to appropriate working-level representatives of IAB member agencies for further comment and criticism. After comments are received, it is proposed that OCD submit a proposed CIG Directive which it believes will have the support of the members of the IAB.


Captain, U. S. N.
Assistant Director for
Collection and Dissemination

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